

## **Grading/Assessment Systems**

(Exemption Procedure and Information to Parents)

### **Parent request for exemption**

In accordance with the accompanying policy, the parent of a student enrolled in the District may request that his or her child be exempt from participating in one or more state assessments.

1. The request for exemption must be submitted in writing to the school principal prior to the test start date, so that the District can plan accordingly.
2. The parent will not be required to state the reason for asking for the exemption.
3. The request for exemption may apply to all or specific state assessments administered to the student during the school year.
4. A request for exemption will be valid for one school year. Requests for exemption from state assessments in subsequent school years require a new written request.

### **Information to parents**

Each school year at the earliest possible time, the District shall distribute information to students' parents regarding the state and District assessments that the District will administer that year. This information shall also be posted on the District's website.

The District shall also distribute a district assessment calendar to students' parents at the earliest possible time each school year, and shall post the calendar on the District's website.

At a minimum, the District assessment calendar shall include:

- an estimate of the testing hours required on each testing day; and
- whether the assessment is required by federal and/or state law or was selected by the District.

Adopted: March 17, 2016